

**MADISON AREA COMMUNITY LAND TRUST
QUALIFIED CAPITAL IMPROVEMENT (QCI) APPLICATION**

Name: _____ Application Date: _____

Address: _____

Contact Phone: _____ Email: _____

Scope / Description of Proposed Improvement: _____

Estimated Work Start Date: _____

Estimated Work Completion Date: _____

BUILDING PERMITS: Building permits are required by law for many home improvements. Permits are applied for in person at the City of Madison Building Inspection Office located in the Madison Municipal Building at 215 Martin Luther King Jr. Blvd., Suite LL 100, Madison, WI 53703. If you have permit-related questions, call the City at (608) 266-4551, or see their website at <https://www.cityofmadison.com/development-services-center/permits>.

Items needed to begin application process (please attach):

MACLT staff will review your QCI application once all of the below items are received.

____ Detailed Improvement Plans (including list of permits required for proposed QCI)

____ Detailed Budget (including sources of how homeowner will pay for proposed QCI and any construction estimates or bids)

____ Credentials and/or construction experience of who will be performing the proposed work

____ Copy of Condominium or Homeowner Association's Letter of Approval (if required)

*****Please note, if you begin work before receiving approval from MACLT,
you will not receive QCI credit for your improvement.*****

To submit this QCI Application, you may mail, hand deliver, or e-mail the fully completed version to:

**MACLT
902 Royster Oaks Ln Ste 105
MADISON, WI 53714
info@maclt.org**